

Admission notice
to the Second Cycle Degree Programme in
Psychology of Wellbeing and Social Inclusivity
LM-51, code 6746

A.Y. 2025/2026

Abstract of the original document written in Italian. Note: The Italian language version of the document takes priority regarding the exact interpretation of the rules contained within, also in the case of potential disputes.

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Our University has been working for a long time to raise awareness of and to address gender stereotypes. In this context, it has been decided to give greater linguistic visibility to gender differences.

Where, solely for the sake of simplicity, the masculine form is used in this document, it is understood as referring to all persons, regardless of gender.

Information regarding the processing of personal data is available at www.unibo.it/PrivacyBandiCds.

1. HOW TO ACCESS THE PROGRAMME

Access to the second cycle degree programme in Psychology of Wellbeing and Social Inclusivity, qualifying for the profession of Psychologist, is open, i.e. there is no maximum number of enrolments in A.Y. 2025/26.

However, it is only possible to enrol in the programme if you meet the requirements set out in this notice and if you receive a positive assessment by a special committee.

The requirements and documentation submitted during the application phase will be assessed by the Committee, which will determine whether further verification of your personal competencies and skills is necessary. If so, you will be called for an interview, which will take place in online on the dates indicated in the next Section.

Students who can exercise the right of option from the old to the new system do not have to take the test to verify the adequacy of their personal preparation, but they need to fulfil the language requirements as described in the [Section 4.3](#).

Information regarding the Study Programme (regulations, teaching plan, educational objectives, information and contacts, etc.) is available on the course website <https://corsi.unibo.it/2cycle/PsychologyWellbeingInclusivity>

Lessons and exams are held in English.

The teaching location of the course is Bologna.

Attendance of all students at lectures is mandatory for at least 80% of each course/teaching activity. Presence of students to courses will be verified and recorded by professors at the beginning of every lecture. Not fulfilling the attendance requirement can jeopardize the possibility of taking the exam at the end of course/teaching activity.

Please note that, in case of enrolment, in the total or partial lack of recognition of professional training activities equal to 10 CFU, three-year graduates will acquire the missing internship CFU in addition to the 120 CFU of the master's degree.

2. SCHEDULE OF PROCEDURES

All the deadlines are **peremptory**.

There will be two intakes.

Only candidates who have already graduated from the EU, with equivalent status and from non-EU residing abroad can participate in the I intake.

Only candidates from the EU and with equivalent status even if not graduated yet can participate in the II intake.

For information on the category of international students you belong to, check the website <https://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/who-are-international-students/Who-are-international-students>

NOTE: Candidates who are not admitted to the first intake cannot participate in second intake.

2.1 Deadlines - Intake 1

Opening of applications (Section 5)

March 20, 2025

Closing date for applications (Section 5)

At 1pm on April 28, 2025

Publication of the candidates admitted to the interview

May 8, 2025

Interview dates (Section 4.4)

May 13, 14 and if necessary 15, 2025

Publication of the results of the interview (Section 6)

May 27, 2025

Matriculation (also in the case of changing programme or university) (Section 7)

From 24/07/2025 to 29/10/2025 (ordinary term); from 30/10/2025 to 20/11/2025 with a penalty

2.2 Deadlines – Intake 2

Opening of applications (Section 5)

June 9, 2025

Closing date for applications (Section 5)

At 1pm on August 22, 2025

Publication of the candidates admitted to the interview

August 28, 2025

Interview dates (*Section 4.4*)

September 3 and if necessary 4, 2025

Publication of the results on the interview (*Section 6*)

September 9, 2025

Matriculation (also in the case of changing programme or university) (*Section 7*)

From 10/09/2025 to 29/10/2025 (ordinary term); from 30/10/2025 to 20/11/2025 with a penalty

3. RECIPIENTS OF THIS NOTICE

3.1 Recipients

This notice is addressed to those who, being in possession of the admission requirements set out in Section 4, intend to enrol in this Degree Programme, also in the event of changing programme or university or withdrawing from studies.

3.2 Information for graduating students

Only for the Intake 2 you can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree (see Section 4.1).


The degree must in any case be obtained by 31/12/2025; otherwise, any registration will be cancelled. If you have not yet obtained your degree when you register for the programme, check Section 7.1 on how to activate your career.

Information for international students



Specific procedures are foreseen for:

- ▶ **Students with a foreign qualification**, regardless of citizenship
- ▶ **Non-EU citizens with EU equivalent status**
- ▶ **Non-EU citizens with residency abroad**

If you fall into one of these cases, pay attention to the **blue 'International' boxes with the symbol** .

Check which case you fall into at www.unibo.it/whoareinternationalstudents

Should you have any questions, please contact the **International Desk**:

www.unibo.it/contactsforinternationalstudents.


4. PROGRAMME ADMISSION REQUIREMENTS

In order to be admitted to the Second Cycle Degree Programme in Psychology of Wellbeing and Social Inclusivity, you must possess:

1. the required academic qualification (Section 4.1);
2. specific curricular requirements (Section 4.2);
3. specific language requirements (Section 4.3);
4. adequate personal competencies and skills, verified according to the criteria laid down by the programme (Section 4.4).

4.1 Qualifications

- ▶ First cycle academic qualification: three-year university diploma or degree
or

- ▶  Qualification obtained abroad recognised as suitable under Italian law, current international agreements and the rules laid down in the MUR Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026, which will be published on <https://www.universitaly.it/studenti-stranieri>.

Only for the Intake 2 you can apply, and possibly register for the programme, even if you have not yet obtained your first cycle degree, but the degree must in any case be obtained by 31/12/2025 (see Section 3.2).

4.1.a.

If you do not have the necessary academic qualification and do not fall under the cases dealt with in Section 3.2 - 'Information for graduating students', you will not be able to register for the programme.

4.2 Curricular requirements

To register for the programme, possession of one of the following requirements is mandatory:

- First level (i.e. Bachelor) degree in one of the following classes:

ex D.M. 270/2004: Class L-24 PSYCHOLOGICAL SCIENCES AND TECHNIQUES;

ex D.M. 509/1999: Class 34 PSYCHOLOGICAL SCIENCES AND TECHNIQUES;

OR

- having acquired a degree with at least 88 credits in scientific-disciplinary sectors from M-PSI/01 to M-PSI/08: at least 6 credits for each scientific-disciplinary sector M-PSI/01 (General Psychology), M-PSI/02 (Neuropsychology), M-PSI/03 (Psychometrics), M-PSI/04 (Developmental Psychology), M-PSI/05 (Social Psychology), M-PSI/06 (Organizational Psychology), M-PSI/07 (Psychodynamics) and M-PSI/08 (Clinical Psychology). The number of credits (at least 88) in psychological subjects must have been acquired in a single study course (additional degrees or single courses will not be considered).

OR

possession of other qualifications obtained abroad recognized as suitable according to current legislation. The Examining Committee will evaluate the correspondence between the foreign qualification and the class D.M. 270/04 indicated above.

4.2.a. What happens if you do not meet the curricular requirements

If you do not meet all the curricular requirements indicated, you will not be able to register for the programme.

4.3 Language requirements

English language skills are required to **at least CEFR level B2**.

Italian language skills are also required to **at least CEFR level B2**. Foreign students who do not meet this requirement must include training activities aimed at achieving the required level in their study plan.

4.3.a. How to fulfil the language requirement

The English language requirement is fulfilled during the **application phase**, either through:

- ▶ submission of a suitable certificate. The list of recognised certificates is published at the page <https://centri.unibo.it/cla/it/riconoscimento-idoneita-linguistica> of the University of Bologna's Language Center;
- ▶ possession of a B2 certificate issued by a University Language Center.

Certificates must be issued no longer than 2 years prior to the deadline for application.

- ▶ These certificates are not necessary for those who are native English speakers, or for those who hold a bachelor's degree obtained in a University of an English-speaking country or fully delivered in English.

4.4 Adequate personal competencies and skills

Admission to the Second Cycle Degree Programme is in any case subject not only to possession of the curricular requirements indicated above, but also to verification of adequate personal competencies and skills, carried out as indicated below.

4.4.a. How the adequacy of personal competencies and skills is verified

To prove the adequacy of your personal competencies and skills, you will have to take an online interview, which will be held by the Committee and will verify the basic knowledge of neuropsychology, developmental psychology, social psychology, clinical psychology and research methodology as well as personal motivation of the candidate.

The Committee will ask about each topic.

The interview, which will be attended only by candidates whose qualifications will be judged suitable by the examining Committee, will be held on the Microsoft Teams platform.

To prepare for the interview, the study of the following texts is compulsory:

- Banich, M. T. & Compton R. J. (2018) Cognitive Neuroscience, 4th Edition. Cambridge University Press. Chapter 1 (Introduction to the Nervous System) and 2 (Historical Perspectives);
- Hopkins, B. Geangu, E. Linkenauger, S. (2017). The Cambridge Encyclopedia of Child Development. Cambridge University Press. Chapters 'Ethological theories' pp. 35-42, 'Learning theories' pp. 50-59, 'Attachment in early childhood' pp.447-453, 'Theory of mind' pp.505-512;
- Bech, P. (2016). Measurement-based care in mental disorders. New York: Springer. Chapters 2, 3, 4, 5, 7;
- Brown, R. (2010) Prejudice: Its Social Psychology, 2nd Edition, Wiley-Blackwell. Chapters 2 & 3.

4.4.b. Adaptations for the oral exam for Students with Disabilities or Specific Learning Disorders (SLD)

If you have a disability or a Specific Learning Disorder (SLD) and wish to request adaptations for the admission test, you must submit your request by the intake registration deadline. Use the form available on Studenti Online (www.studenti.unibo.it), typically located under the "see detail" section of your application.

Possible adaptations:

- ▶ Extra time: 30% additional time for candidates with SLD, other developmental disorders, or specific medical conditions; 50% additional time for candidates with certified disability and/or impairments under Law 104/92.
- ▶ Assistive tools, such as text-to-speech devices, non-scientific calculators, or other aids assessed on a case-by-case basis based on your certification. A full list of adaptations is available on the request form.

If logistical or regulatory constraints make it impossible to provide the requested adaptations, an equivalent compensatory measure will be arranged.

Procedure to request adaptations:

- ▶ Log in to Studenti Online (www.studenti.unibo.it) and navigate to the "Requests in Progress" section.

- ▶ Download and complete the Adaptation Request Form for students with disabilities.
- ▶ Upload the completed form (in PDF format) in the designated section.
- ▶ Upload the required supporting documentation, outlined below

 **Important:**

Before finalizing your registration for the test, make sure that you have uploaded both the adaptations request form and the necessary medical documentation.

Required Documentation:

- ▶ **Diagnosis of specific learning disabilities (DSA) pursuant to Law 170/2010**, issued by the National Health Service, an accredited private centre, or a private specialist accompanied by a conformity statement issued by the National Health Service. The document must be issued within the last three years or after the student turns 18. Considering the emergency situation that led to a reduction in the activities of the National Health Service (SSN) clinics, diagnoses of Specific Learning Disorders (SLD) under Law No. 170/2010 will be accepted for adaptations requests for admission tests, even if issued more than three years prior. The Service reserves the right to request an updated diagnosis after enrolment or at least written proof that you are waiting for a renewal. For further details, please refer to the page on the website (in Italian): <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/certificazioni-richieste>.
- ▶ **Specialist documentation issued by the National Health Service (SSN)**, certifying another type of specific developmental disorder that impacts learning.
- ▶ **Certificate of handicap pursuant to Law 104/92.**
- ▶ **Certificate of legal disability.**
- ▶ **Specialist medical documentation** confirming conditions that may temporarily or permanently **affect your ability** to study or take the test.

Documentation must be clear and include all relevant details about your specific needs.

The University's Service for Students with Disabilities and SLD will evaluate the consistency of your request with the submitted documentation.

Results will be communicated to your institutional email address

(name.surname@studio.unibo.it). Please, check your email regularly. In case of incomplete or unclear documentation, you may be asked via email to provide additional materials within a specified timeframe.

If you do not submit your request or provide the required supplemental documents within the indicated deadlines, adaptations cannot be granted.



Students with disabilities or SLD residing abroad must submit legalized certifications attesting to their condition, accompanied by an official translation into Italian or English. The certifications are reviewed by the competent authorities to verify that the documentation confirms a disability, or a specific learning disorder as recognized by Italian law.

For further information about adaptations requests, contact the **Service for Students with Disabilities and SLD** at ases.adattamentiammissione@unibo.it.

4.4.c. What happens if my personal competencies and skills do not meet the adequacy criteria

If you obtain a score lower than 21/30 in the oral interview, your personal competencies and skill will be deemed unsuitable and you will not be able to register for the programme.

5. HOW TO APPLY

Within the period set for each intake (see Schedule of Procedures - Section 2) you can apply by following the steps below.

1. Log on to Studenti Online (www.studenti.unibo.it)

If you are accessing for the first time, choose 'Register' and log in with SPID or CIE. The system will automatically retrieve your personal details and create your University credentials (name.surname@studio.unibo.it).



If you reside abroad and do not have an identity document issued in Italy you may log on with the University username and password, which can be obtained by going to

Studenti Online (www.studenti.unibo.it) and clicking on “**Register**” and then “**International students registration**”.

2. Click on "**Admission application**", select "Second Cycle Degree Programme" and select the programme named "Psychology of Wellbeing and Social Inclusivity".


3. **Upload the following documents in PDF:**

1° intake:

▶ If you obtained your **degree at the University of Bologna**, you do not have to upload documentation that the university already has

▶ **If you obtained your degree at a university other than the University of Bologna:**

▶ *if the qualification is obtained in Italy:* signed self-certification of the first-level academic qualification indicating the degree obtained, the degree class, the exams taken, the marks obtained, the credits (CFU) and the scientific-disciplinary sectors (SSD) (mandatory).


▶  *if the qualification is obtained abroad:* a copy of the qualification obtained abroad, translated into Italian or English, allowing access to Second Cycle Degree Programmes in the country of origin / in the home country, accompanied by a transcript of records and Diploma Supplement where available with an indication for each exam of the number of ECTS credits or, in the absence of ECTS credits, a quantitative assessment of the commitment or hours for teaching and the name of the final qualification in English or Italian.

2° intake:


▶ If you obtained your **degree at the University of Bologna or you are still enrolled**, you do not have to upload documentation that the university already has

▶ **If you obtained your degree at a university other than the University of Bologna or you are still enrolled:**

- ▶ *if the qualification is obtained in Italy*: signed self-certification of the first-level academic qualification/enrolment certificate indicating the degree obtained, the degree class, if already obtained, the exams taken, the marks obtained, the credits (CFU) and the scientific-disciplinary sectors (SSD) (mandatory).

- ▶  *if the qualification is obtained abroad or you are still enrolled*: a copy of the qualification obtained abroad, if already obtained, or a certificate of enrolment translated into Italian or English, allowing access to Second Cycle Degree Programmes in the country of origin / in the home country, accompanied by a transcript of records and Diploma Supplement where available with an indication for each exam of the number of ECTS credits or, in the absence of ECTS credits, a quantitative assessment of the commitment or hours for teaching and the name of the final qualification in English or Italian.

- ▶ **front and back copy of a valid identity document**

 *If you are a citizen of a foreign country and your identity document does not have an English translation*: copy of your passport;

- ▶ **proof of B2 level of knowledge of the English language** as indicated in the Section 4.3 (mandatory)

- ▶ **Optional documents**

- A copy of a valid residence permit, if already held.
- Form for requesting adaptations for persons with disabilities. Further information is available at <https://site.unibo.it/studenti-con-disabilita-e-dsa/it/per-studenti/adattamenti-per-le-prove-di-accesso>.

The application procedure is free of charge.

The committee will only assess documents uploaded through the Studenti Online application (www.studenti.unibo.it). Any mandatory documents that are missing or only

partially uploaded by the application deadline shall result in the candidate not being considered.

Documents must not be sent by post or email to the administrative offices.

In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.



If you are a non-EU citizen and reside abroad, in compliance with the procedures defined by the Italian Ministry of University and Research in the Circular "Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications for higher education courses in Italy" for A.Y. 2025/2026 published on <https://www.universitaly.it/studenti-stranieri>, in addition to following the steps required for admission to the degree programme, you will have to **pre-enrol on University** and request an **entry visa** for study purposes.

6. VERIFICATION OF APPLICATIONS AND PUBLICATION OF THE RESULTS

6.1 Evaluation committee

A committee will check the candidates' personal competencies and skills and that they meet the requirements for admission.

The committee, appointed by the Degree Programme Board, is made up of: Prof. Monica Rubini, Prof. Sara Borgomaneri, Prof. Danilo Carrozzino, Prof. Chiara Suttora, Prof. Francesca Prati. A substitute member is Prof. Annalisa Guarini.

6.2 Criteria for testing the adequacy of personal competencies and skills

The maximum achievable score is 30 points; **the minimum score to be eligible for admission is 21 points.**

6.3 Results of the checks

The results of your application will be published on Students Online (www.studenti.unibo.it), as from the date indicated for each intake in the Schedule of Procedures (Section 2).

The results will be either

- ▶ **“application checked”**: in this case you can register for the programme;
- ▶ **“not admitted” to the selection procedure**: in this case you cannot register for the programme.

7. MATRICULATION, PROGRAMME TRANSFER, UNIVERSITY TRANSFER

7.1 Matriculation

If you receive confirmation of admission, you can register as from the date indicated in the Schedule of Procedures (Section 2), following the steps below.

1. **Log on to Studenti Online** (www.studenti.unibo.it) using your SPID or CIE credentials or entering the username and password you obtained during the application procedure.
2. **Select “Registration”**, then select **“Second Cycle Degree Programme”**, and then the degree programme **“Psychology of Wellbeing and Social Inclusivity”** and enter the required data, attaching a jpg file containing a passport-size photo of your face.
In the event of false declarations, in addition to incurring the penalties laid down in Article 496 of the Italian Criminal Code, you will automatically forfeit your right to registration and any benefits obtained, without being entitled to any reimbursement of the sums paid.
3. **Pay the first instalment of your tuition fees** via the PagoPA platform, as indicated on Studenti Online (www.studenti.unibo.it).
4. After you have made your matriculation payment, check under **Registration** on Studenti Online (www.studenti.unibo.it) what you need to do for the purposes of **identification** and **career activation**.

7.1.a. University identification and career activation

Identification

- ***If you submitted your application by logging in with SPID or CIE:*** after making the payment, your identity will be automatically validated.
- ***If you have submitted your application by logging in with your username and password:*** complete the identification procedure specified under Enrolment on Studenti Online (www.studenti.unibo.it).

Career activation


Activating your career enables you to take part in all the activities you will carry out as a student (e.g. submitting your study plan, booking exams, carrying out any other procedures related to your career, accessing the Wi-Fi network and online library resources, and using the MyUnibo app).

After identification, career activation will take place automatically, unless you fall into one of the following cases.

- ▶ ***If you have not yet graduated at the time of matriculation,*** you must obtain your degree **by 31 December 2025 at the latest**. Otherwise, your matriculation will be cancelled.

If you are graduating from the University of Bologna, the system will automatically update your position once you have obtained your degree.

If you are graduating from another university, after matriculating please check on Studenti Online (www.studenti.unibo.it) for any further steps required.

- ▶  If you are a ***non-EU citizen with EU equivalent status,*** in order to activate your career you must submit a copy of your valid residence permit which grants EU equivalent status to Cesena Student Administration Office (segcesena@unibo.it) responsible for your degree programme.

- ▶ ***If you have a foreign qualification,*** check the [documentation required](#) for matriculation purposes.

The documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required.](#)

You must upload the documents related to foreign qualifications in the Studenti Online application (www.studenti.unibo.it) by clicking in the section “Call” and then “Matriculation for A.Y. 25_26 - document upload for international students with foreign qualifications”.

When you arrive at the University of Bologna, you must make an appointment with Cesena Student Administration Office (segcesena@unibo.it) in order to show the original copies of your documentation.

▶ ***If you are a non-EU citizen with EU equivalent status and have obtained your qualification abroad:*** check the [documentation required](#) to enrol.

Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your valid residence permit which grants EU-equivalent status. Moreover, make an appointment with Cesena Student Administration Office (segcesena@unibo.it) in order to show the original copies of your documentation. PLEASE NOTE: Check very carefully, at www.unibo.it/whoareinternationalstudents what is meant by 'non-EU students with equivalent status' and what types of residence permits allow for equivalence. Lack of EU equivalent status will prevent you from matriculating, even if you have been admitted and have paid the first instalment.

▶ ***If you are a non-EU national, are resident abroad and have obtained your qualification abroad:*** see details at www.unibo.it/EnrollingSecondCycleDegreeProgrammesNonEU. Check the [foreign qualification documentation required to matriculate](#). Remember that the documentation submitted in your application for admission (e.g. degree, transcript, etc.) must be [translated and its authenticity and value must be verified, where required](#).

In the “Calls” section of Studenti Online (www.studenti.unibo.it), select “Matriculation A.Y. 25_26 - document upload for international students with foreign qualifications” and upload your qualification diploma and a copy of your entry visa for study purposes. When you arrive in Italy, make an appointment with Cesena Student Administration Office (segcesena@unibo.it) to show the original copies of your documentation.

Warning: if you have a foreign qualification, admission to the programme and any subsequent conditional or unconditional validation of your pre-enrolment by the University do not confer any right to finalise your matriculation, even in the event of obtaining an entry visa, being physical present in the country, becoming eligible for and/or actually receiving scholarships or contributions of any kind. For matriculation purposes, it will be necessary to verify the actual suitability of the foreign qualification and the authenticity of the submitted documentation. Your qualification will be formally checked by Cesena Student Administration Office after paying the first matriculation instalment and submitting the original copies of all the required documentation.

Career activation must take place by **26 February 2026**; otherwise, your matriculation will be cancelled.

Once your career is active, you will be sent an email with a QR code allowing you to print your badge.

Admitted candidates in possession of an Italian qualification must also send to Cesena Student Administration Office by November 20, 2025 (or by December 31, 2025 in case of conditional enrolment), the substitutive declaration of the degree certificate if it has not already been uploaded to Studenti Online during the registration phase for the selection indicating the degree obtained, the degree class, the exams taken, the marks obtained, the credits and the scientific-disciplinary sectors.

Graduates of the University of Bologna are exempt from this and must report this condition to allow the automatic acquisition of the data.

7.1.b. Shortening a degree programme (for those with previous university careers)

If you want to apply for recognition of previous academic careers, check how you can do this and the applicable deadlines at www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/recognition-of-credits.

7.2 Programme transfers, university transfers and simultaneous enrolment

If you want to change degree programme within the University of Bologna (Programme transfer), check how you can do this at www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/changing-degree-programme.

If you matriculate and request to be transferred from another Italian university, consult the page [Transferring to the University of Bologna - University of Bologna \(unibo.it\)](http://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/changing-degree-programme).

If you wish to apply for simultaneous enrolment in two programmes, as provided for by Italian Law no. 33 of 12 April 2022, please read the information on the page [Simultaneous enrolment in different programmes - University of Bologna \(unibo.it\)](http://www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/changing-degree-programme).

If, on the other hand, you register for one programme and are subsequently admitted to another, but do not wish to maintain enrolment in both programmes, do not enrol simultaneously; instead:

- if both programmes are at the University of Bologna: apply for a programme transfer;
- if the first programme is at another Italian university: apply for a university transfer.

Alternatively, you can waive your current programme and proceed with a new matriculation (Section 7.1).



Please note!

If you are a **non-EU citizen, reside abroad, hold a residence permit for study purposes and formally withdraw from your studies** at this or another university, you **lose the requirements for residency in Italy, and therefore your residence permit will be revoked.**

In this case, you must return to your country of origin and initiate the pre-enrolment procedures through University at the competent Italian diplomatic mission (Embassy/Consulate), within the deadlines set annually and published on the website <https://www.universitaly.it/studenti-stranieri>.

8. FEES AND BENEFITS

8.1 University fees

Information on **tuition fees** and on **benefits and exemptions** is published annually on the University Portal at www.unibo.it/tuitionfees.

The fee to be paid to enrol for a degree programme consists of a fixed element of € 157.04 and a variable element calculated according to the student's family's financial situation (ISEE) up to a maximum that varies according to the programme.

Your tuition fees will be calculated on a progressive scale based on a valid **ISEE certificate** only if submitted in accordance with the terms and procedures set out on the web page www.unibo.it/tuitionfees. If you do not submit an ISEE certificate, you will have to pay the full tuition fees relevant to your degree programme.

Submission of an ISEE certificate is independent of programme enrolment. The order in which you carry out the two procedures is irrelevant, as long as you comply with the deadlines set for each.



Please note!

International students who only have income and assets abroad cannot submit an ISEE certificate, but must refer to the information at www.unibo.it/en/study/enrolment-fees-and-other-procedures/degree-programmes/tuition-fees-and-exemptions/ISEE-and-other-documentation-for-tuition-fee-exemptions.



Please note!

Submitting financial documentation for tuition fee exemptions, following the instructions on www.unibo.it/tuitionfees, is very simple and worthwhile even if you have not yet decided whether to enrol in a programme at this university. Remember that if you do not submit the documentation by the deadline, you will not be eligible for any subsidies. The deadline is peremptory and no exceptions are ever allowed.

8.2 Right-to-higher-education grants provided by ER.GO

Azienda Regionale per il Diritto agli Studi Superiori – ER.GO publishes calls for scholarships, places in university residences, catering and other benefits on its website (www.er-go.it) every year.

The application for ER.GO grants is independent of the degree programme application and enrolment procedures.

 **Please note!**

You must submit your application for an ER.GO grant via the company's website, also entering your ISEE certificate. Applying is very simple and is worth doing even if you have not yet decided whether to enrol in a programme at this university. Remember that calls have a peremptory deadline and no exceptions are ever allowed.

8.3 Important information for those who already have an active university career

If you already have an active university career, before transferring from another Italian university or changing programme, if you are already enrolled in a programme at the University of Bologna, carefully consult the **merit requirements for access to grants** set out in the call published on www.er-go.it because, due to the recognition of university educational credits (CFUs) acquired in your previous career, **your position may change as regards access to grants.**

 **Please note!**

For all ER.GO benefits, the minimum number of university educational credits required for merit is always determined starting from the year of first enrolment at university (even if for another University, University Institute or Degree Programme, even abroad), regardless of the year of the programme to which you are admitted following the recognition of your credits, and only those that are recognised on the programme you are enrolled in are considered valid.

8.4 Right-to-higher-education grants provided by the University

Information on the University's grants can be found on the University Portal under www.unibo.it/studygrants.

For each grant, please carefully read the instructions on how and when to apply.
Remember that deadlines are always peremptory and no exceptions are ever allowed.

CANDIDATES WITH RECOGNISED INVALIDITY OR WITH CERTIFICATION EX LAW 104/92

Students with disabilities with recognised invalidity of at least 66%, and those whose disability is recognised by law 104/92, whatever their economic or merit status, are exempted from the payment of tuition fees, even when they enrol or are enrolled in university for further qualifications: <https://www.unibo.it/en/study/study-grants-and-subsidies/exemptions-for-disabled-students>

The exemption is obtained without any specific application procedure, but simply by sending a certificate attesting your condition by e-mail to Cesena Student Administration Office: segcesena@unibo.it

9. WHO TO CONTACT

Information about the admission procedures and administrative procedures

Cesena Student Administration Office - segcesena@unibo.it

To contact the office: <https://www.unibo.it/en/campus-cesena/campus-services/student-administration-office-cesena>

For questions concerning admission requirements and teaching activities

Programme Coordinator Alice Vitali - alice.vitali7@unibo.it

IT information

(e.g. login credentials, data entry, application use/functioning anomaly, computer difficulties, etc.)

Studenti Online Help Desk

Telephone +39 051 20 80 301

Email help.studentionline@unibo.it

Matriculation information for international students and students with foreign degrees

Cesena Student Administration Office - segcesena@unibo.it

Other information for international students or students with foreign qualifications

(e.g. eligibility of foreign educational qualifications for admission, pre-enrolment, visas and residence permits, financial benefits, etc.)

International desk in Bologna - internationaldesk@unibo.it

To contact the office: <https://www.unibo.it/en/international/contacts-for-international-students>

Information for applicants with disabilities or SLD

Service for students with disabilities and SLD

Email ases.adattamentiammissione@unibo.it

Contact details can be found at <https://site.unibo.it/studenti-con-disabilita-e-dsa/en>

Information on fees and grants

Student Tuition Fees Office

Email ases.contribuzionistudentesche@unibo.it

You can contact the office at www.unibo.it/tuitionfees

Offices are closed on

- National holidays (www.unibo.it/en/study/guide-to-choosing-your-programme/academic-calendar-1)
- April 18, 2025
- May 2, 2025
- June 24, 2025 (bank holiday in Cesena only)
- From August 11 to August 15, 2025 for summer holiday

Any further extraordinary closures will be published on the University Portal
(www.unibo.it).

Cesena, March 19, 2025